

HCC

INTEGRITY | COMMITMENT | PARTNERSHIP

GENERAL CONTRACTING • CONSTRUCTION MANAGEMENT
DESIGN/BUILD SERVICES
SINCE 1974

www.HCC-VA.com

SUBCONTRACTOR PRE-QUALIFICATION

Your Future. Your Opportunity.

HCC is an EQUAL OPPORTUNITY EMPLOYER (EEO) and an AFFIRMATIVE ACTION CORPORATION (AAC); therefore all applicants are considered without any regard to race, color, religion, sex, age, natural origin, disability, marital or veteran status, or any other legally protected status.*



TRADITION IN EXCELLENCE

SINCE 1974

HCC avidly seeks qualified and experienced individuals within the realm of commercial and industrial construction. Behind every structure we build there is a project management team of talented, experienced, and leading professionals working together to deliver unsurpassed excellence, sufficiency and environmental sustainability. Since 1974, HCC has served as a general contracting company, a construction management firm, and a leader in Design/Build construction management services throughout the state of Virginia. Given our broad level of expertise and range of construction services, your employment opportunities, should you choose HCC, will be truly vast.

At HCC, you are not just building structures; you are constructing a portfolio of skills and experiences that will sustain your entire career. Our core values – Integrity, Commitment, and Partnership – are precedent to everything that we do, both internally and externally. We recognize that our employees want to be both challenged and engaged throughout their professional experience, which is why HCC incorporates a vast array of projects encompassing the entire industrial and commercial parameter of general construction, management, and design/build engineering.

HCC employs some of the most talented, experienced, and skilled professionals in the industry. Alongside any HCC Project Management Team you will find an immense array of professional men and women working side by side to produce superior and unsurpassed results. From initial project collaboration to final project cessation, HCC works diligently to assure that every project requirement is met with not only sufficiency, but with Unparalleled Distinction.

YOUR FUTURE. YOUR OPPORTUNITY.

The HCC Difference

SUBCONTRACTOR PRE-QUALIFICATION FORM

Thank you for your interest in HALL'S CONSTRUCTION CORPORATION. In order to develop a more complete knowledge of your company and better match future HCC opportunities to your Company's capabilities, please complete this form, in its entirety, and return to:

HCC

PROJECT MANAGEMENT & ENGINEERING DIVISION
P.O. Box 347, SHAWSVILLE, VA 24162
OPPORTUNITY@HCC-VA.COM

COMPANY NAME

CORPORATE ADDRESS

Street Name/Number

Telephone Number

City

State

Zip Code

Company Contacts:

Name

office / cell phone

email

Name

office / cell phone

email

Company Email: _____

Main Telephone: _____ Facsimile: _____

Website: _____

(if applicable)

Company **Classification:** SWaM _____ SWaM ID #: _____

Small Business _____

Women-Owned _____

Minority-Owned _____

Other _____

COMPANY INFORMATION

Contractor's License Number: _____ State: _____ Exp: _____
(attach list as applicable)

Federal ID Number: _____

State Sales Tax Registration Number: _____ (attach list as applicable)

State Unemployment Insurance Number: _____ (attach list as applicable)

Under what other name has your Company operated? _____

Years in Business (under current name): _____ Previous name (if applicable): _____

BANKING INFORMATION

Bank: _____

Bank Address: _____

Bank References: _____

Name office / cell phone email

Name office / cell phone email

Amount of Line of Credit: \$ _____ Amount Available: \$ _____ Exp: _____

UCC Filing? Yes _____ No _____ How is Credit Secured? _____

BONDING INFORMATION

Name of Surety: _____ Key Contact: _____

Bonding Capacity: Per Job: \$ _____ Aggregate: \$ _____

Date of Last Bond: _____ Amount: \$ _____ Bond Rate: _____%

Please list persons or entities that provide indemnification to your surety: _____

PLEASE PROVIDE/ATTACH A COPY OF THE FOLLOWING UPON SUBMISSION OF THIS FORM:

- * Certificate of Insurance
- * Contractor's License
- * O.S.H.A. 300A Log (Covering Last 3 Years)
- * Latest Audited Financial Statement

(This documentation is strictly for HCC use only and will be treated with the utmost confidentiality)

DUN & BRADSTREET INFORMATION

D&B Rating: _____

Pay Record: _____

Date of Rating: _____

Remarks: _____

Indicate types of work performed and/or work specialties (division): _____

*If additional space is needed, please attach an addendum, labeled accordingly.

Indicate the geographical areas in which you are capable of working: _____

*If additional space is needed, please attach an addendum, labeled accordingly.

Please indicate the number of individuals, employed by your company, meeting these occupational parameters below:

Project Engineer:	_____	Project Manager:	_____
Superintendent:	_____	Tradesman:	_____
Skilled Laborer:	_____	Unskilled Laborer:	_____

U.S. Dollar Value of Work currently under Contract: \$ _____

INDICATE AN APPROPRIATE ANSWER FOR EACH INQUIRY.

DEPENDING ON YOUR INDICATION, BE SURE AND ATTACH THE APPROPRIATE ADDENDUMS.

Has your company/entity ever filed for bankruptcy? If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Has your company/entity ever contractually failed to complete a project? If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Have any of the owners, officers or major stockholders of your Company ever been indicted or convicted of any felony or other criminal conduct? If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Is your company or any of its owners, officers or major stockholders currently involved in any arbitration or litigation? If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Do you have any pending judgment claims or suits against your company? If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Has your company ever been forced to forfeit a surety bond for any reason? If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Has your Company ever had a claim made against it for improper, delayed, defective, or non-compliant work or failure to meet proper warranty obligations? If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Does your company have a WRITTEN SAFETY PROGRAM? If you indicated 'yes', please ATTACH A COPY; be sure and mark as addendum*	Y	N	N/A
Has your company ever been cited with a STANDARD O.S.H.A. VIOLATION? (as defined by O.S.H.A.) If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Has your company ever been cited with a WILLFUL O.S.H.A. VIOLATION? (as defined by O.S.H.A.) If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Is your firm in compliance with all EEO Requirements? If you indicated 'no', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Does your company provide orientation & safety training for all new hires? If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Does your company perform random Drug/Alcohol Examinations for all employees? If you indicated 'no', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Does your company require Background Checks for each employee upon hire? If you indicated 'no', please explain thoroughly on a separate form; be sure and mark as addendum*	Y	N	N/A
Has your company ever operated under another name/title? If you indicated 'yes', please explain thoroughly on a separate form; be sure and mark as addendum* Include all names/titles that have attributed your company and the duration of each.	Y	N	N/A

PARTNERS/SUBSIDIARIES – Please list all partnering entities with your company and any/all subsidiaries or LLC's thereof.

(If more space is need, please attach an additive supplement; labeled accordingly.)

Name of Company/Partnering Firm	Classification (LLC, Partner, etc.)	Contact Name & Physical/Mailing Address	Main Contact Number

CURRENT PROJECTS – Please list all projects that are currently under construction (contract) by your company and/or any affiliate/subsidiary.

(If more space is need, please attach an additive supplement; labeled accordingly.)

Project Name & Location	Contractual Completion	Dollar Value	Owner, Contact Name & Address	Owner Phone Number

PAST PROJECTS – Please list ten (10) significant projects that your company and/or any affiliate/subsidiary have completed in the last five years. *(Be sure and include all required additional information for reference purposes.)*

Project Name & Location	Contractual Completion	U.S. Dollar Value	Owner, Contact Name & Address	Owner Phone Number

BUSINESS REFERENCES – Please list eight (8) character and/or business references below in the space allocated. These individuals must be able and willing to attest to work ethic/experience and previous partnerships on projects completed by your entity. *(If you wish to include more, use an additive supplement.)*

Name of Individual	Title/ Position	Company by which affiliated	Contact Info Phone Number / Email

This form MUST be signed by an Officer of the Company or an individual so authorized by an Officer of the Company.

Signature: _____

Printed Name: _____

Title: _____

Date: _____