



"Every Employee Returns Home Safe...Every Day."
HCC Safety Mantra

Subcontractor Prequalification

REQUIREMENTS FOR ELIGIBILITY

Applying Subcontracting Firms **must provide**, to HCC, the following documentation to (a) complete the Pre-Qualification process and (b) become eligible for subsequent approval:

1. Completion of the Standard HCC SC/SSC Pre-Qualification Forms.
2. Certificate of Insurance showing General Liability and Workers Compensation.
 - a. Certificate of Insurance to notate HCC as additional insured.
 - b. Certificate of Insurance to notate Waiver of Subrogation.
3. Federal W-9 Form, Completed.
4. Copy of Contractor's License from applicable state in which work is to be performed.
5. OSHA 300-A Form, Completed.
6. Dunn & Bradstreet Reference Information, if applicable.

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The following is a list of concerns that may (a) jeopardize your eligibility or (b) disqualify you for approval.

1. A Standard or Willful O.S.H.A. Citation on your company's record
2. Improper Insurance
3. Improper Contractor's Licensure
4. Poor Dunn & Bradstreet Business Rating
5. Poor Safety Consciousness, as evident by the submitted OSHA 300-A Form
6. Review of Subcontractor/SSC Prequalification Forms

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Questions/Concerns should be remitted to ~ opportunity@hcc-va.com

www.HCC-VA.com

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